

Councillors,

You are hereby summoned to attend the meeting of South Cave Parish Council to be held in the Town Hall, 42 Market Place, South Cave on **Monday 16th May 2016 at 7.00pm**, to transact the following business:

L Fielding
Clerk to the Parish Council

9th May 2016

Due to safety regulations up to 16 members of the public are welcome to attend.

AGENDA

- Public Forum** - (15 minutes) - an opportunity for members of the public to speak on any Parish Issue.
- 7.15 **1 Election of Chairman & Declaration of Acceptance of Office for the year 2016/17**
- 7:25 **3 Election of Vice Chairman 2016/17**
- 7.30 **4 Apologies for absence**
- 7:35 **5 Organisation of Committees**
Appointment of members or representatives to serve on the under mentioned committees (categories may be subject to change)
- (a) Finance & General Policy** - Full Council
- (b) Open Spaces**
- (c) Technical Services**
- (d) ERNLLCA**
- (e) South Cave Social & Rec. Committee**
- (f) S & E Barnard Trust**
- (g) Mrs Barnard's Allotment Charity**
- (h) Samuel Jobson's Charity:** 4 year term of office
- (i) Police Liaison Representative**
- (j) School Liaison Representative**
- (k) Emergency Committee:**
- (l) Planning (including Conservation, Environment & Trees)- Full Council**
- 7:50 **6 Ward Councillors Report To Meeting for information only**
- 7.55 **7 Approval of Previous Meetings Minutes**
18th April 2016
- 8:00 **8 Declarations of Interest**
(i) The East Riding of Yorkshire Council Code of Conduct as adopted by South Cave Parish Council 2012. To record any declarations of pecuniary and non-pecuniary interest by any Member in respect of items on this agenda. Members declaring interests should identify the agenda item and type of interest being declared.
(ii) To note any dispensations given to any member of the council in respect of the agenda items listed
- 8: 05 **9 Committees**
(i) To receive and where necessary adopt the resolutions from within the minutes of the following committee meetings:
Planning Committee Meeting – Monday 9th May 2016
Finance & General Policy Meeting – Monday 25th April 2016

- 8:10 10 Correspondence**
 (i)To note letter received from Market Place Farm
 (ii)To note Surface Dressings 2016
 (iii)To receive Anti-Social Behaviour Report
 (iv)To receive East Riding Local Plan – Notice of adoption of the Affordable Housing Supplementary Planning Document (April 2016)
 (v)To receive East Riding Local Plan - Consultation on Draft Open Space Supplementary Planning Document
 (vi)To note damage to Town Hall roof requiring repair
 (vii)To receive response from South Cave Primary School PTA regarding Traffic Problems
 (viii)To consider ‘South Cave and Proud’ idea
- 8:25 11 Other Matters**
 (i)To consider shed on Garden Allotment at Cave Gates number 14
 (ii)To consider the arrangement of meeting to be held with Police Commissioner & Swinescaife Quarry owners
 (iii)To note Community Partnership - Police and Partners Meetings
 (iv)To consider response re: East Riding Community Infrastructure Levy Preliminary Draft Schedule Consultation
- 8:35 12 Administration**
 (i)Standing Orders: To note Finance & General Policy Committee recommendation Minute reference: FGP 115 (v) – no alteration/additions
 (ii)Financial Regulations: To note Finance & General Policy Committee recommendation Minute reference: FGP 115 (i) – no alteration/additions to Standing Orders
 (iii) Complaints Procedure: To adopt amended Complaints Procedure recommended by Finance & General Policy Committee Minute reference: FGP 115 (ii)
 (iv)Equality Policy: To adopt amended Equality Policy recommended by Finance & General Policy Committee Minute reference: FGP 115 (iii)
 (v)Health & Safety Policy: To adopt amended Health & Safety Policy recommended by Finance & General Policy Committee Minute reference: FGP 115 (iv)
- 8:45 13 Annual Parish Meeting**
 (i)To note arrangements for Annual Parish Meeting date & time and speakers – Thursday 26th May 2016
- 8:50 14 Tree Applications**
 (i)16/01463/TCA
 Proposal: SOUTH CAVE CONSERVATION AREA: Cedar: Crown lift to re-balance canopy, crown thin by 15%, crown clean and tidy crown. to improve shape.
 Location: 48 Church Street South Cave East Riding Of Yorkshire HU15 2EP
 Applicant: Mr Chris Austin
 Application type: Tree Works in Conservation Areas
 (ii)16/01467/TCA
 Proposal: SOUTH CAVE CONSERVATION AREA: Conifer x 2; Fell as outgrown location and too close to property, Conifer; reduce height as illustrated, Fruit tree; lightly raise canopy as shown.
 Location: 24 Station Road South Cave East Riding Of Yorkshire HU15 2AA
 Applicant: Mrs Karen Lucy
 Application type: Tree Works in Conservation Areas
- 8:55 15 Finance**
 (i)To approve items for payment for May 2016
 (ii)Motorvation – to receive information relating to funding in place and request for Parish Councils donation as noted in minute reference: 601551015 (iii) £250.00 donation
- 9:00 16 Confidential Matters**
 (i)To resolve that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw
 (ii)To note items for payment
- 9:05 17 To note the date of next Parish Council Meeting – Monday 20th June 2016**