

Councillors,

You are hereby summoned to attend the meeting of South Cave Parish Council to be held in the Town Hall, 42 Market Place, South Cave on **Monday 15th May 2017** at **7.00pm**, to transact the following business:

L Fielding
Clerk to the Parish Council

9th May 2017

Due to safety regulations up to 16 members of the public are welcome to attend.

AGENDA

- Public Forum** - (15 minutes) - an opportunity for members of the public to speak on any Parish Issue.
- 7.15 **1 Election of Chairman & Declaration of Acceptance of Office for the year 2017/18**
- 7:25 **3 Election of Vice Chairman 2017/18**
- 7.30 **4 Apologies for absence**
- 7:35 **5 Organisation of Committees**
Appointment of members or representatives to serve on the under mentioned committees (categories may be subject to change)
- (a) Finance & General Policy** - Full Council
- (b) Open Spaces**
- (c) Technical Services**
- (d) ERNLLCA**
- (e) South Cave Social & Rec. Committee**
- (f) S & E Barnard Trust**
- (g) Mrs Barnard's Allotment Charity**
- (h) Samuel Jobson's Charity:** 4 year term of office
- (i) Police Liaison Representative**
- (j) School Liaison Representative**
- (k) Emergency Committee**
- (l) Planning (including Conservation, Environment & Trees)**- Full Council
- (m) Personnel Committee** – (3 members called when required)
- 7:40 **6 Policy**
(i) To review Standing Orders
(ii) To review Financial Regulations
- 7:45 **7 Ward Councillors Report To Meeting for information only**
- 7.50 **8 Approval of Previous Meetings Minutes**
18th April 2017
- 7:55 **9 Declarations of Interest**
(i) The East Riding of Yorkshire Council Code of Conduct as adopted by South Cave Parish Council 2012. To record any declarations of pecuniary and non-pecuniary interest by any Member in respect of items on this agenda. Members declaring interests should identify the agenda item and type of interest being declared.
(ii) To note any dispensations given to any member of the council in respect of the agenda items listed

- 8:00 10 **Committees**
 (i) To receive and where necessary adopt the resolutions from within the minutes of the following committee meetings:
 Planning Committee Meeting – Monday 8th May 2017
 Finance & General Policy Meeting – Monday 24th April 2017
- 8:05 11 **Police**
 (i) To receive Crime Figures
 (ii) To receive ERYC information – Tackling Anti Social Behaviour in Our Community
- 8:10 12 **Other Matters**
 (i) To consider Broadband requested (fibre)
 (ii) To discuss the streetscene at Market Place, South Cave and Church Street ie: hanging basket installation
 (iii) To consider installation of irrigation for Hanging Baskets to Town Hall
 (iv) To consider the purchase of Hanging Baskets to Town Hall
 (v) To discuss Crossing at Market Place, South Cave
 (vi) To consider application to apply to English Heritage to list properties at Church Street South Cave
 (vii) To consider bin installation at King George V playing field and price received
 (ix) To receive response in relation to Post Office Closure
 (x) To note ERNLLCA Being a Good Councillor training and consider attendees
 (xi) To discuss Bus services reductions and note comment from resident
 (xii) To receive ERYC meeting notes - SWINESCAIFE QUARRY MEETING HELD ON 12 APRIL 2017
 (xiii) To discuss King George V playing field Hedge cut removal
 (xiv) To discuss Broadband speed
 (xv) To consider Newsletter publication date & deadlines
- 8:25 13 **Allotments**
 (i) To consider allotment applications for:
 X1 Acre – Market Weighton Poor Lands
 X1 Allotment Garden No 18 – Cave Gates
 X1 Allotment Garden no 21 – Cave Gates
 (ii) To consider installation of Fence at Garden Allotment no 4
 (iii) To receive information relating to legal advice in relation to Market Weighton Poor Land and consider further consultation at £165 in order to establish the Parish Councils position
 (iv) To consider hedge cutting at Cave Gates Allotments
- 8:35 14 **Annual Parish Meeting**
 (i) To note arrangements for Annual Parish Meeting and note confirmed speakers
- 8:40 15 **Planning Applications**
 (i) 16/04134/PLF
 Erection of two detached dwellings (AMENDED PLANS AND DOCUMENTS) at Land North Of Tulamanzi, 87A Beverley Road, South Cave, East Riding Of Yorkshire, HU15 2BB, for Mr & Mrs I Stewart - Application type: Full Planning Permission
 (ii) 17/01019/PLF – Amended Plans
 Proposal: Erection of single storey extension to rear and porch to front
 Location: 47 Church Street South Cave East Riding Of Yorkshire HU15 2EP
 Applicant: Mr & Mrs Robert Long
 Application type: Full Planning Permission
- 8:45 16 **Tree Applications**
 (i) 17/01449/TCA
 Proposal: SOUTH CAVE CONSERVATION AREA: Cherry: fell due to roots lifting path, Maple: 4m crown reduction.
 Location: Turks Trod House 67A Church Street South Cave East Riding Of Yorkshire HU15 2EP
 Applicant: Joanna Rogerson
 Application type: Tree Works in Conservation Areas
 (ii) 17/01498/TCA
 Proposal: SOUTH CAVE CONSERVATION AREA: Yew: Fell to expand driveway.

Location: Greenacre 47 West End South Cave East Riding Of Yorkshire HU15 2EX

Applicant: Mr Matthew Watts

Application type: Tree Works in Conservation Areas

8:50 17

Finance

(i) To approve items for payment for May 2017

(ii) To approve 2016/17 year end accounts detailed in minute reference:

FGP 131 - Year End Accounts 2016/17

(i) The Committee received the year end accounts 2016/17. Cllr L. Turner proposed the Committee present to the Parish Council on 15th May 2017, Seconded Cllr Bateman, All in favour

(iii) To receive recommendation for the Parish Council to submit Total Fixed Assets (section 2 Box 9 – Annual Return 31st March 2017) at insurance values, in accordance with reasonable valuation methodology, recommended by ERNLLCA detailed in minute reference:

FGP 132 - External Audit 2016/17 (i)

(iv) To receive recommendation for the Parish Council to note the reviewed ERNLLCA advisory notes relating to Annual return, including Annual Governance Statement assertions, individual assertions were reviewed with no Actions to be taken detailed in minute reference:

FGP 132 - External Audit 2016/17 (ii)

(v) To note completed Internal Audit 2016/17

(vi) To Approve ANNUAL GOVERNANCE STATEMENT 2016/17

(vii) To receive and approve 2016/17 Annual Accounting statement

(viii) To consider Photocopier prices for contract

9:00 18

Confidential Matters

(i) To resolve that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw

(ii) To note items for payment

9:00 19

To note the date of next Parish Council Meeting – Monday 19^h June 2017