

SOUTH CAVE PARISH COUNCIL

15th May 2017

The Meeting of South Cave Parish Council took place in the Town Hall, Market Place, South Cave commencing at 7:00pm.

Present: Cllrs L. Turner (Chair), M Turner, Kelly, Bateman, Barnett, Warren & Munby
Mrs L. Fielding (Clerk)
X1 Ward Councillors – Cllr Meredith

Public Forum

Cllr M. Turner raised awareness of the removal of the various species of trees planted at Willow Flatts, South Cave had been flailed. The Parish Council requested Clerk write letter to the landowner of the field bordering the verge and requested the trees be replanted at their own expense and of similar species and sizes including the shields. Approximately the loss of 10 trees had been flailed, on the verge belonging to the ERYC.

Cllr Kelly advised the village was looking particularly clean and tidy. Clerk advised would pass the comment to the Footway Cleaner.

Clerk advised the Parish Council had received a FOI request which would be handed accordingly within the timescales.

Cllr M. Turner provided the Parish Council with information on the ERYC new procedures for notification to neighbours of Planning Applications. The Clerk advised the matter would be placed in the next Parish Newsletter in order to provide information to residents on how to access Planning Applications and make comment

604020517 **Election of Chairman & Declaration of Acceptance of Office for the year 2017/18**

Cllr Munby proposed that Cllr L. Turner be elected as Chair for the year 2017/18, seconded Cllr Barnett, All in favour. Cllr L. Turner signed the Declaration of Acceptance of Office.

604030517 **Election of Vice Chairman 2017/18**

Cllr Warren proposed that Cllr Munby be elected as Vice Chairman for the year 2017/18, seconded Cllr Bateman, All in favour. Cllr Munby signed the Declaration of Acceptance of Office.

604040517 **Apologies for absence**

Cllr L. Turner proposed apologies be accepted from Cllrs Tudor-Price, Kingdom, Thornham & Long, Seconded Cllr Kelly, All in favour

604050517 **Organisation of Committees**

Appointment of members or representatives to serve on the

under mentioned committees (categories may be subject to change)

(a) Finance & General Policy - Full Council

(b) Open Spaces - Cllrs L. Turner, M Turner, Kelly, Bateman, Barnett, Warren, & Munby

(c) Technical Services - Cllrs L. Turner, M Turner, Kelly, Bateman, Barnett, Warren, & Munby

(d) ERNLLCA – Cllr Kelly

(e) South Cave Social & Rec. Committee – Cllr Thornham

(f) S & E Barnard Charity - Cllrs L. Turner & Barnett

(g) Sophia Barnard's Allotment Charity - Cllr M. Turner

(h) Samuel Jobson's Charity: 4 year term of office – Cllr Bateman

(i) School Liaison Representative - Cllr Barnett

(j) Emergency Committee: Full Council

(k) Planning (including Conservation, Environment & Trees)- Full Council

(m) Personnel Committee – (3 members called when required) Item to be resolved at future meeting following the review of the Terms of Reference

604060517

Policy

- (i) The Parish Council reviewed Standing Orders with no amendments to consider
- (ii) The Parish Council reviewed Financial Regulations with no amendments to consider

604070517

Ward Councillors Reports (For Information Only)

Cllr Meredith provided information relating to Planning in Principle (PIP) which is a means by which permissions are effectively given to site allocations on a brownfield register. The developer who wants to develop that site then only has to secure a 'Technical Details Consent'. PIP will be coming into effect from September 2017 and at this point will not effect South Cave.

604080517

Approval of Previous Meetings Minutes

Cllr Barnett proposed that the minutes of the following meeting be approved as a true and accurate record with two minor amendments, Seconded Cllr Bateman, vote 6 in favour, 1 abstention
18th April 2017

604090517

Declarations of Interest

Cllr Munby declared a non-pecuniary interest in minute reference 604150517 (i)

604100517

Committees

(i) The Parish Council received and where necessary adopted the resolutions from within the minutes of the following committee meetings:

Planning Committee Meeting – Monday 8th May 2017

Cllr M. Turner proposed that the Committees minutes be approved and entered into records, as a true and accurate record, seconded Cllr Kelly, All in favour

Finance & General Policy Meeting – Monday 24th April 2017

Cllr Barnett proposed that the Committees minutes be approved and entered

into records, as a true and accurate record, seconded Cllr M. Turner, All in favour

604110517

Police

(i)The Parish Council received Crime Figures totalling four crimes, there was no police present at the meeting

(ii)The Parish Council received ERYC information – Tackling Anti Social Behaviour in Our Community. Concerns were raised for the numbers of Anti-Social Behaviour figures for South Cave

604120517

Other Matters

(i)The Parish Council considered Broadband requested (fibre). The Parish Council requested Clerk makes contact with BT and KCOM to request dates for which the village would be upgraded. Item also to be placed in the Parish Newsletter for support

(ii)The Parish Council discussed the streetscene at Market Place, South Cave and Church Street ie: hanging basket installation. The Parish Council requested Clerk make contact with the ERYC to establish if the ERYC have a streetscene enhancement scheme available or would be willing to assist with this.

(iii)The Parish Council considered the installation of irrigation for Hanging Baskets to Town Hall. Cllr Kelly proposed the Parish Council should proceed with the price received ,associated costs from the Town Hall budget 2017/19 LGA 72 s133. Seconded Cllr Warren, 6 in favour 1 against

(iv)The Parish Council considered the purchase of Hanging Baskets to Town Hall. Associated costs from the Town Hall budget 2017/19 LGA 72 s133 Proposed Cllr Kelly, Seconded Cllr Warren, All in favour

(v)The Parish Council discussed Crossing at Market Place, South Cave. It was noted the ERYC had advised they would not provided Column lighting (LED) to highlight the dangerous crossing. The Parish Council requested the Clerk obtain a price for the installation.

(vi)The Parish Council considered applying to English Heritage to list properties at Church Street South Cave. Cllr Barnett proposed the Parish Council proceed with the request for numbers 47 & 49 Church Street, South Cave. Seconded Cllr Warren, All in favour.

(vii)The Parish Council considered the bin installation at King George V playing field and price received from the ERYC. Cllr Barnett proposed the Parish Council proceed with the purchase and installation in the interests of residents and users of the field. Associated costs from the Litter Bin Budget 2017/18 LA 1986 s6, Seconded Cllr Bateman, Vote, 6 in favour, 1 abstention

(ix)The Parish Council received the response in relation to Post Office Closure. It was noted the alternative locations had been considered the Post Office would more than likely be re-located to the One-Stop shop.

(x)The Parish Council considered the ERNLLCA Being a Good Councillor training and consider attendees. Three new councillors were not present at the meeting. Cllr L Turner proposed the Parish Council resolve up to three Councillors be invited to attend the courses, associated costs from the Training Budget 2017/18

(LGA 72 s111), Seconded Cllr Bateman, All in favour.

(xi)The Parish Council discussed the Bus services reductions and noted comments from residents received. The Parish Council requested a letter be forwarded expressing the Parish Councils discontent on behalf of residents, making residents more isolated in this village location. Copy letter to be forwarded to the ERYC for comment.

(xii)The Parish Council received the ERYC meeting notes - SWINESCAIFE QUARRY MEETING HELD ON 12 APRIL 2017

(xiii)The Parish Council discussed the King George V playing field Hedge cut and considered the price received for removal of the debris. Cllr Kelly proposed the Parish Council proceed with the removal at a cost of £150.00 (LG (MP)A 76 s19). Seconded Cllr Warren, All in favour.

(xiv)DUPLICATE ITEM SEE MINUTE REFERENCE 604120517 (I) To discuss Broadband speed

(xv)The Parish Council considered Newsletter publication date & deadlines. Deadline for Editorials 2nd June 2017

604130517

Allotments

(i)The Parish Council considered allotment applications for:

X1 Acre – Market Weighton Poor Lands

Two Applications received. Cllr L. Turner proposed the Parish Council allocate to applicant one, Seconded Cllr Barnett, All in favour

X1 Allotment Garden No 18 – Cave Gates

No Applications received, item to be re advertised accordingly

X1 Allotment Garden no 21 – Cave Gates

Cllr L. Turner proposed the Parish Council allocate to the applicant. Seconded Cllr Barnett, All in favour.

(ii)The Parish Council considered the installation of Fence at Garden Allotment no 4. Cllr L. Turner proposed the Parish Council raise no objection providing the fence complies with the agreement terms. Seconded Cllr Barnett, All in favour.

(iii)The Parish Council received information relating to legal advice in relation to Market Weighton Poor Land. It was noted that further Legal Advice was required at a cost of £165, this would provide the Parish Council with the correct procedure to act accordingly. Proposed Cllr Kelly, Seconded Cllr M. Turner, All in favour

(iv)The Parish Council considered the hedge cutting at Cave Gates Allotments as requested by allotment tenant. The discussion was held and the Parish Council requested the matter be re-visited during the autumn period as in their view, the hedge was not in need of works at the current time.

604140517

Annual Parish Meeting

(i)The Parish Council noted the arrangements for Annual Parish Meeting and noted confirmed speakers *as being: Julian Taylor - Providing information on the Gladman Developments appeal & Membership Secretary, Tony Garrett, CAMRA - Providing information the Campaign for Real Ale (CAMRA) is an independent voluntary consumer organisation which promotes real ale, real cider*

and the traditional British pub

604150517

Planning Applications

(i)16/04134/PLF

Erection of two detached dwellings (AMENDED PLANS AND DOCUMENTS) at Land North Of Tulamanzi, 87A Beverley Road, South Cave, East Riding Of Yorkshire,

HU15 2BB, for Mr & Mrs I Stewart - Application type: Full Planning Permission
Cllr L. Turner proposed the Parish Council recommend refusal to the application as the development is backland development accessed from Tulamanzi drive with a dangerous outlet onto Beverley Road. The development is outside the village development limits and is extending into areas of high landscape value and countryside which forms part of the Wolds Way. The development would have a significant detrimental impact to the landscape and visual effects of the location. Seconded Cllr Barnett, Vote 6 in favour, 1 abstention

(ii) 17/01019/PLF – Amended Plans

Proposal: Erection of single storey extension to rear and porch to front

Location: 47 Church Street South Cave East Riding Of Yorkshire HU15 2EP

Applicant: Mr & Mrs Robert Long

Application type: Full Planning Permission

Cllr Warren proposed the Parish Council recommend refusal to the application for the installation of the porch. The development would not be in keeping with the neighbouring properties and would have a detrimental effect on the streetscene and the symmetry of the cottages. Seconded Cllr Kelly, vote 6 in favour, 1 abstention

604160517

Tree Applications

(i)17/01449/TCA

Proposal: SOUTH CAVE CONSERVATION AREA: Cherry: fell due to roots lifting path, Maple: 4m crown reduction.

Location: Turks Trod House 67A Church Street South Cave East Riding Of Yorkshire

HU15 2EP

Applicant: Joanna Rogerson

Application type: Tree Works in Conservation Areas

Cllr L. Turner proposed the Parish Council raise no objection to the felling of the Cherry. Objection is raised for the crown reduction to the Maple which would have a detrimental impact on the tree line visible from Church Street, Turks Trodd and King George V Playing Field. A 4m Crown lift is excessive for healthy tree. The Parish Council would not object to light trimming in order to clear the service wires. Seconded Cllr Barnett, All in favour.

(ii) 17/01498/TCA

Proposal: SOUTH CAVE CONSERVATION AREA: Yew: Fell to expand driveway.

Location: Greenacre 47 West End South Cave East Riding Of Yorkshire HU15 2EX

Applicant: Mr Matthew Watts

Application type: Tree Works in Conservation Areas

Cllr Bateman proposed the Parish Council recommend refusal to the application as its removal would have a detrimental impact on the streetscene. The tree does not currently pose a visual problem for vehicles and the tree is healthy, young and within a conversation area. The Parish Council also noted the works to the Brick Pillars would require conservation area consent through the ERYC Planning Department prior to any works being carried out. Seconded Cllr Warren, All in favour.

604170517

Finance

(i)The Parish Council noted the income received and approved items for payment for May 2017

	Income Received
Precept	45212.5
Cemetery	510
VAT	1599.13
Allotments	484.55
Garden Allotments	468
Total Income	48,274.18

Expenditure:

Payee	Description	£
Yorkshire Water	Water	£84.97
N Power	Gas	£124.00
S. Ellerker	APM Flyer	£200.00
J. Ellerker	Grass Cutting	£1,174.50
The Document House	Photocopier	£416.84
P & N Design	Consultant Fees	£651.00
K Com	Telephone & Internet	£62.05
MW Farm Supplies	Brush Head	£7.59
D. Ellerker	Footway Sweeper	£662.40
South Cave Parish Council	Petty Cash	£60.00
Media Storehouse Ltd	Print	£45.09
ERYC	Christmas Lights Putting up and taking down	£834.44
	Total Expenditure	£4,322.88

Cllr L Turner proposed that the income and expenditure be accepted and items be paid on the grounds of sound financial management of the Council, seconded Cllr Kelly, All in favour.

(ii) The Parish Council approved 2016/17 year end accounts detailed in minute reference:

FGP 131 - Year End Accounts 2016/17

(i)The Committee received the year end accounts 2016/17. Cllr L. Turner proposed the Committee present to the Parish Council on 15th May 2017,

Seconded Cllr Bateman, All in favour

Proposed Cllr L. Turner, Seconded Cllr Bateman, All in favour

(iii) The Parish Council recommendation for the Parish Council to submit Total Fixed Assets (section 2 Box 9 – Annual Return 31st March 2017) at insurance values, in accordance with reasonable valuation methodology, recommended by ERNLLCA detailed in minute reference:

FGP 132 - External Audit 2016/17 (i)

Cllr Kelly proposed the Parish Council accept the recommendation in accordance with ERNLLCA recommendations, Seconded Cllr Munby, All in favour

(iv)The Parish Council received recommendation for the Parish Council to note the reviewed ERNLLCA advisory notes relating to Annual return, including Annual Governance Statement assertions, individual assertions were reviewed with no Actions to be taken detailed in minute reference:

FGP 132 - External Audit 2016/17 (ii)

Cllr Barnett proposed the Parish Council accept the recommendation, Seconded Cllr Kelly, All in favour

(v)The Parish Council noted the completed Internal Audit 2016/17

(vi)The Parish Council Approved ANNUAL GOVERNANCE STATEMENT 2016/17.

Proposed Cllr Bateman, Seconded Cllr Kelly, All in favour

(vii)The Parish Council received and approved 2016/17 Annual Accounting statement. Proposed Cllr Bateman, Seconded Cllr Kelly, All in favour.

(viii)The Parish Council considered Photocopier prices for contract. The Clerk provided the two out of four prices received from requested companies. Cllr Barnett proposed the Parish Council proceed with the Price received from the KRL Group at a cost of £2045.66 per annum (EX VAT). Seconded Cllr Kelly, All in favour.

604180517

Confidential Matters

(i)To resolve that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw

(ii)To note items for payment - £3,015.05

Cllr L. Turner proposed that these items be paid on the grounds of sound financial management of the Council, seconded Cllr Kelly, All in favour.

604190517

The Parish Council noted the next Parish Council Meeting - Monday 19th June 2017

.....Chairman

.....Date